

**REGULAR TERM
REGULAR SESSION
JANUARY 9, 2024**

On this the 9th day of January, 2024, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Wayne Hunt	Comm. Pct. #1
Glenn Martin	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Katherine Brooks	County Clerk

At which time the following proceedings were had:

Invocation and Pledge

Comm. Hunt opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none

Approval of Minutes and/or additions and corrections, if any.

The minutes from December 28, 2023 were submitted.

A motion was made by Comm. Hunt, seconded by Comm. Martin, to approve the minutes. Motion carried.

Consider budget amendments, line-item transfers and revenue certification for the FY2024 Budget, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Martin, to approve the budget amendments, line-item transfers and revenue certification for the FY2024 Budget. Motion carried.

Clerk's Note: A copy of the amendments on file among exhibits of Commissioners' Court.

Receive unaudited financial statements as of and for the two months ended November 30, 2023.

A motion was made by Judge Sklar, and seconded by Comm. Hunt, to receive unaudited financial statements as of and for the two months ended November 30, 2023. Motion carried.

Receive Fiscal Year 2022-2023 report from District Clerk.

A motion was made by Judge Sklar, and seconded by Comm. Hunt, to receive Fiscal Year 2022-2023 report from District Clerk. Motion carried.

Clerk's Note: A copy of the report is on file among exhibits of Commissioners' Court.

Consider authorization to amend Letter of Credit No 648 with a current expiration date of 6/11/2024 in the amount of \$20,658.62 plus 2023 inflation factor adjustment the for the benefit of the Texas Commission on Environmental Quality for Transfer Station Closing Costs, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Karl, to authorize to amend Letter of Credit No 648 with a current expiration date of 6/11/2024 in the amount of \$20,658.62 plus 2023 inflation factor adjustment the for the benefit of the Texas Commission on Environmental Quality for Transfer Station Closing Costs. Motion carried.

Consider acceptance of Tanza Granite, Inc's donation of materials and labor for breakroom countertop and sink installation in the Jackson County Historic Jail valued at \$1,770.32, and budget of same.

A motion was made by Judge Sklar, and seconded by Comm. Hunt, to accept Tanza Granite, Inc's donation of materials and labor for breakroom countertop and sink installation in the Jackson County Historic Jail valued at \$1,770.32, and budget of same. Motion carried.

January 9, 2024

Consider submission of an application with the Golden Crescent Regional Planning Commission for the FY 2024-2025 regional solid waste grants program, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Karl, to approve the resolution for submission of an application with the Golden Crescent Regional Planning Commission for the FY 2024-2025 regional solid waste grants program. Motion carried.

Consider a Citizen Participation Plan and Grievance Procedures for the Texas General Land Office (GLO) Community Development Block Grant Mitigation Method of Distribution (CDBG-MIT MOD) Program for Jackson County, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Martin, to approve the Citizen Participation Plan and Grievance Procedures for the Texas General Land Office (GLO) Community Development Block Grant Mitigation Method of Distribution (CDBG-MIT MOD) Program for Jackson County. Motion carried.

Consider Jackson County Procurement Policies and Procedures for grant funds, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Martin to approve the Jackson County Procurement Policies and Procedures for grant funds. Motion carried.
Clerk's Note: A copy of the policy on file among exhibits of Commissioners' Court.

Consider Jackson County Financial Procedures, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Judge Sklar to approve the Jackson County Financial Procedures. Motion carried.

Consider Construction Revision No. 6 and 7 for the Jackson County Historic Jail Renovation & Addition, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Karl to approve the Construction Revision No. 6 and 7 for the Jackson County Historic Jail Renovation & Addition. Motion carried.

Clerk's Note: A copy of the revisions on file among exhibits of Commissioners' Court.

Consider real estate contracts for the purchase of property located on Highway 59, and take any necessary action.

Agenda item was passed.

Consider and approve the conveyance of .1125 acres of land situated in the Johnathan Vess Survey, Abstract No. 77 and .0803 acre easement for access out of the Johnathan Vess Survey, Abstract No. 77, Jackson County, Texas, and take any necessary action.

A motion was made by Judge Sklar, seconded by Comm. Karl, to table agenda item. Motion carried.

Consider and approve agreement to purchase real property described as .83 acres on Hwy. 59 and identified at R39881 & R39882 with Jackson County Central Appraisal District, and take any necessary action.

A motion was made by Judge Sklar, seconded by Comm. Karl, to approve agreement to purchase real property described as .83 acres on Hwy. 59 and identified at R39881 & R39882 with Jackson County Central Appraisal District contingent upon the sellers approval and initial to changes made to Item# 6a8 and authorize the County judge to sign as well as approve payment of \$500.00 earnest money. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

Consider and approve agreement to purchase real property described as 2.7 acres +/- out of 3.7 +/- acre tract and identified as R15993 with the Jackson County Central Appraisal District, and take any necessary action.

A motion was made by Judge Sklar and seconded by Comm. Martin, to approve agreement to purchase real property described as 2.7 acres +/- out of 3.7 +/- acre tract and identified as R15993 with the Jackson County Central Appraisal District contingent upon the sellers approval and initial to changes made to Item# 6a8 and authorize the County judge to sign as well as approve payment of \$750.00 earnest money. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

Consider and approve Option Agreement to purchase real property described as 1 +/- acre out of 3.7 +/- acre tract and identified as R15993 and adjacent to Ash Street with the Jackson Central Appraisal District, and take any necessary action.

A motion was made by Judge Sklar and seconded by Comm. Karl to approve Option Agreement to purchase real property described as 1 +/- acre out of 3.7 +/- acre tract and identified as R15993 and adjacent to Ash Street with the Jackson Central Appraisal District with a \$10 option fee, and authorizing the County Judge to sign, contingent upon seller having agreement notarized. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

Consider sale of service weapon to retired peace officer under Government Code 614.051, and take any necessary action.

A motion was made by Judge Sklar, seconded by Comm. Hunt, to table agenda item. Motion carried.

Consider General Victim Assistance Grant Program, FY 2025 with the Office of the Governor, and take any necessary action.

A motion was made by Comm. Martin, seconded by Comm. Karl, to give permission to apply for the General Victim Assistance Grant Program, FY 2025 with the Office of the Governor. Motion carried.

Consider and approve County Judge and District Attorney to apply for SB 22 funds, and take any necessary action.

A motion was made by Comm. Karl, seconded by Comm. Martin, to approve permission for the County Judge and District Attorney to apply for SB 22 funds. Motion carried.

Consider purchasing dongle security keys from non-departmental support & maintenance, and take any necessary.

A motion was made by Comm. Martin, seconded by Comm. Hunt, to approve the purchase of up to 30 dongle security keys from non-departmental support & maintenance. Motion carried.

Consider amended resolution for off-system bridge located on County Road 274 over Brushy Creek, and take any necessary action.

A motion was made by Comm. Martin, seconded by Comm. Karl, to approve the amended resolution for off-system bridge located on County Road 274 over Brushy Creek. Motion carried.

Consider amended resolution for off-system bridge located on County Road 322 over Venado Creek, and take any necessary action.

A motion was made by Comm. Martin, seconded by Comm. Karl, to approve the amended resolution for off-system bridge located on County Road 322 over Venado Creek. Motion carried.

Consider procurement card for interdiction officer, and take any necessary action.

A motion was made by Comm. Karl, seconded by Comm. Martin, to approve a procurement card for interdiction officer. Motion carried.

Consider Payment of County and Precinct bills and court orders.

It was noted that there were no court orders.

A motion was made by Comm. Hunt, and seconded by Comm. Karl, to pay the County and Precinct bills, payroll and court order. Motion carried.

Consider payroll changes, if any, and take any necessary action.

There were none.

Court recessed at 9:49 a.m.

Court reconvened at 10 a.m. with full court present.

January 9, 2024

Receive various county reports, news and information.

Mary Horton received three certificates of completion for continuing education.
Brian Holub gave update on recent Port of Victoria Spill.
Court was informed that a new boat ramp in Precinct 4 off of FM616 at Lolita was approved.

ADJOURNMENT

A motion was made by Judge Sklar, seconded by Comm. Martin to adjourn at 10:21 a.m.


Meeting **ADJOURNED**

APPROVED this the 23th day of January 2024.



Jill Sklar
County Judge

ATTEST:



Katherine R. Brooks, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas